

## AFI CONSERVATORY 2012–2013 Requirements and General Information

AFI.com | 323.856.7628

**APPLICATION DEADLINE: Postmarked by December 1, 2011**  
(Application begins on page 5.)

### HOW TO APPLY

Applicants must submit the following:

- ▶ **2012–2013 Application Form** (original, signed in blue ink, and three copies).
- ▶ **Application Fee: \$75.** Applicants must submit a non-refundable US dollar check or money order only, payable to AFI. There will be an additional service charge of \$25 for any check returned for insufficient funds. To pay wire transfer, please contact the Admissions Office at 323.856.7628. Cash will not be accepted. Applications missing payment will not be reviewed.
- ▶ **Narrative Statement** (original and three copies typed and double-spaced, five pages maximum) in which the following elements should be included:
  1. A two- to three-paragraph autobiographical sketch giving a sense of the applicant's background and the world from which he or she draws inspiration and motivation.
  2. Detail of the applicant's personal philosophy regarding the discipline chosen.
  3. Description of the applicant's personal goals in applying to the AFI Conservatory.

This statement should be focused and a thoughtful, mature demonstration of the applicant's personal thinking. If applying to more than one discipline, each narrative statement should reflect particular thoughts regarding that individual discipline. It is unwise to utilize the same statement for two separate applications in different disciplines without addressing the individual discipline specifically.
- ▶ **Résumé** (original and three copies) detailing professional work and education to date.
- ▶ **Official Sealed (Stamped) Transcripts of All Previous College Work.** All disciplines' transcripts, except for Producing, must be delivered to the Admissions Office by December 15, 2011. The deadline for the Producing discipline is December 1, 2011.
- ▶ **Letters of Recommendation** (two minimum, four maximum). Letters must be sent sealed (exterior stamped or signed) from their authors directly to the AFI Admissions address or submitted — sealed and unopened — with the application. These letters become the sole property of AFI. All letters must be originals — not copies — and be signed. Letters need to include the recommender's job title, contact information, be addressed to AFI and delivered to the Admissions Office by December 15, 2011. **Producing applicants' letters of recommendation are due by the application deadline, December 1, 2011.** NOTE: Applicants who are re-applying to AFI need to submit at least one new letter of recommendation from a different recommender than in the past. Those applying to more than one discipline must supply at least one discipline-specific letter of recommendation for each discipline.
- ▶ **International applicants must submit a TOEFL score if English is not the applicant's native language.** Applications will not be reviewed without receipt of the TOEFL score. (Please see detailed description under the heading *International Applicants* on page 2.) The minimum TOEFL score requirement is 100 Internet-based score (IBT), 250 computer-based (CBT) or 600 paper-based (PBT). Please allow appropriate time for test scheduling. **TEST SCORES MUST BE RECEIVED NO LATER THAN DECEMBER 15, 2011.** The AFI Conservatory testing code is 9760.

- ▶ **Supporting Materials.** Applicants must submit examples of work specific to the chosen discipline.
  1. Moving image submissions should be Region 1 on DVD (North America, US territories and Bermuda), unless discipline requirements state otherwise.
  2. Submissions should be NTSC formatted and playable on DVD players. MOV, AVI, VOB and other computer movie files will not be accepted.
  3. Moving image submissions should be no longer than 20 minutes in length, per sample (40 minutes total).
  4. Submissions should demonstrate narrative ability.
  5. **Include two copies as part of your submission.**
  6. Label all discs with your full name, discipline and year for which you are applying (example: DIR 2012–13), title(s) of project(s) included, TRT and phone number.
  7. Please test all DVDs on at least two players prior to submitting.

NOTE: Submissions not sent in the required format will not be reviewed. See specific requirements for each discipline.

**FOR ALL APPLICANTS:** It is in your best interest to follow up with your undergraduate institution and your recommenders to ensure that we receive ALL required documents as soon as possible. If you do not have all of the required materials by the dates indicated above, your application will be considered incomplete and you will be notified that your application will not be reviewed.

- ◆ **CINEMATOGRAPHY:** Submit up to two different examples of original work that best demonstrate talent, ability and experience as a cinematographer. Reels will be accepted. Moving image submissions must be Region 1 on DVD, regardless of the original format. Submissions should include comprehensive labeling indicating original format, applicant's name, project title(s) and run time. All material must be NTSC formatted. Still photographs and/or slides can also be submitted as supplemental to the moving image cinematography example. (Projects can be combined on one disc — two copies are required.)
- ◆ **DIRECTING:** Submit up to two different examples of moving image projects that the applicant has personally directed that best demonstrate individual talent and ability. Only work that the applicant has directed (not co-directed) will be considered. At least one of the examples should be in the form of a narrative. A copy of the entire film, if longer than the sample, may also be included. Submissions must be Region 1 on DVD, regardless of the original format. All material must be NTSC formatted (projects can be combined on one disc — two copies are required of each disc submitted). No PAL format will be accepted. Examples should either be in English or be subtitled in English.
- ◆ **EDITING:** Submit two different examples of original work that best demonstrate talent and ability. **Full-length pieces of no more than 20 minutes are required;** no editor reels will be accepted. Submissions must be Region 1 on DVD, regardless of the original format. All material must be NTSC formatted. No PAL format will be accepted. (Projects can be combined on one disc — two copies are required.)
- ◆ **PRODUCING:** Supporting material such as scripts, films or other samples of work are not required for producers. Many applicants have attained their skills from various professional experiences in publishing, finance, entertainment law, theater, online business ventures, etc. The most important pieces of the producing application are the résumé, letters of recommendation and narrative statement. Within the statement, producing applicants must explain why they are interested in producing, as opposed to another filmmaking discipline. Producing applicants may also submit treatments or screenplays (20 pages maximum) that they feel display their narrative talent. Also acceptable are two to three films the candidate has produced. (Please provide back-up copies of films submitted.) Submissions must be Region 1 on DVD, regardless of the original format. All material must be NTSC formatted. No PAL format will be accepted. A reel is not required but will be accepted,

if available. Letters of recommendation and transcripts are required at the time of the application deadline, December 1, 2011. Applications will not be considered complete without letters of recommendation and transcripts.

- ◆ **PRODUCTION DESIGN:** Submit samples of work that reflect the applicant's design creativity, drafting and model making skills, perspective and life-drawing ability, set or prop construction experience and computer knowledge (CAD, Vectorworks, Photoshop, SketchUp). Applicants can elect to present samples in various stages of development or as finished work. Submissions are strongly preferred as a traditional portfolio (photocopies only.) In addition, submissions can be presented on a flash drive or CD/DVD. Applicants may submit any moving image production featuring their work as a production designer or art director. Please specify the exact title of your role in each production. If a moving image is submitted, it must be Region 1 on DVD, regardless of the original format. All material must be NTSC formatted. No PAL format will be accepted. Provide two copies of DVD, CD and/or Data disc submissions.
- ◆ **SCREENWRITING:** Submit two copies of a typed screenplay or script (20 pages maximum) of which you are the sole-screenwriter. No binders or folders, please. If the sample is from a longer script, submit a descriptive one-paragraph synopsis of the entire script for reference purposes. Co-authored and adaptations will not be considered.
- ◆ **APPLICATION SUPPORTING MATERIALS ARE NOT RETURNED TO APPLICANTS. PLEASE SUBMIT ONLY COPIES OF SAMPLE WORK.**

**Application Deadline:** Completed applications and all supporting materials must be postmarked by December 1, 2011, for consideration for the academic year beginning August 2012.

In **one** package, submit original and three copies of the following: completed 2012–13 application form, résumé and narrative statement; application fee; two copies of all supporting materials and original (sealed) recommendation letters and transcripts to:

**AFI Conservatory  
Admissions Committee  
American Film Institute  
2021 North Western Avenue  
Los Angeles, CA 90027**

Transcripts, letters of recommendation and TOEFL score, if applicable, may be sent under separate cover. Include self-addressed stamped postcard for acknowledgement of receipt (optional).

**IMPORTANT: Please indicate on and within all materials — your name, address, discipline of interest and title(s) of work(s) submitted. Also include the application discipline on the OUTSIDE of the package.**

## PROFILE OF AN IDEALLY QUALIFIED APPLICANT

The following profile describes desired qualities of AFI Conservatory applicants:

- ▶ A demonstrated passion for narrative filmmaking.
- ▶ A demonstrated desire to collaborate with other artists in a rigorous training environment.
- ▶ A demonstrated experience and/or educational background relating to the discipline to which the applicant is applying.
- ▶ Ability to supply portfolio (submission) materials conveying skill and experience in the applicant's desired discipline.
- ▶ Ability to commit full-time (often seven days a week) to the program.
- ▶ An adequate and sound financial plan and resources, either through loan programs or personal funding, to study full-time for the entirety of the program.
- ▶ All applicants are expected to be at least 21 years of age.

## GENERAL INFORMATION

### Degree and Certificate Qualifications

Applications may be submitted in the fields of Cinematography, Directing, Editing, Producing, Production Design or Screenwriting. A bachelor's degree from an accredited institution is required to receive a Master of Fine Arts

degree after the successful completion of the program. An applicant without an undergraduate degree will be considered for acceptance as an Associate Fellow. Associate Fellows who successfully complete the requirements will receive a Certificate of Completion, finishing the same curriculum as the degree programs. Those applicants who have completed a program outside the US and do not have a posted bachelor's degree are required to submit a bachelor's degree equivalency document prior to the end of the first term of attendance if the intention is to receive the Master of Fine Arts degree. It is the responsibility of the applicant to obtain the equivalency document and it is recommended to have the document before entering the AFI Conservatory. For degree evaluation agencies, please contact the Registrar's Office. The degree and certificate programs require 60-plus credit hours and may be completed in approximately two to two-and-one-half calendar years. Due to the cumulative and collaborative nature of the curriculum, the AFI Conservatory does not accept transfer students or credits.

### Review Process and Notification

Applicants will receive a letter in Spring 2012 announcing the decision of the Admissions Committee. Notification letters will be dated as follows for each discipline:

Cinematography	March 15 to April 2
Directing	April 2
Editing	April 2
Producing	March 15 to April 2
Production Design	April 15
Screenwriting	March 15 to April 2

**The Admissions Committee does not provide individual critiques of any applicant's work.** The decisions of the Admissions Committee are final and not subject to appeal. Individuals who are denied admission to a program of study are not entitled access to materials relating to the denied application.

**As the review process is quite extensive, please do not call the Admissions Office regarding status.** If an application is reviewed positively, the applicant will be contacted for a requisite personal interview. If reviewers have any questions regarding application or materials submitted, the applicant will be contacted. If asked to interview, the applicant should plan on at least a 30-minute meeting, either in person, via Skype or by telephone. Upon completion of all interviews, the Admissions Committee makes decisions regarding acceptances, which are communicated to applicants by letter as described above. No information will be provided regarding the status of an individual application prior to final notification.

### International Applicants

The AFI Conservatory welcomes qualified applicants from around the world. The AFI Conservatory is authorized under federal law to enroll non-immigrant alien students. To meet the demands of the program, applicants are expected to be proficient in writing, speaking and comprehending English. In addition to the general admission requirements, international applicants from non-English speaking countries must submit a minimum TOEFL score of 100 Internet-based (IBT), 250 computer-based (CBT) or 600 paper-based (PBT) by December 15, 2011.

Any international applicant can re-take the TOEFL exam to meet the minimum requirements, and the new test scores must be received within the month of the due date. If the TOEFL scores do not meet the minimum requirements or arrive after the original due date, your application will be considered incomplete and will not be reviewed for consideration. Please note: An I-20 cannot be issued without the receipt of the minimum TOEFL requirement.

**IMPORTANT: Submissions from non-English speaking countries will not be reviewed without receipt of a qualifying TOEFL score.** Test scores must reflect tests taken within 24 months of submission. Level of English language competency, as it relates to admission into the AFI Conservatory, will be determined by, and is at the discretion of, the Admissions Committee. Applicants may be exempt if a degree program, or two semesters of non-remedial English Composition and Literature, or an intensive English program (minimum one year) has been successfully completed in the United States or other English-speaking country.

All credentials, transcripts and diplomas must be submitted (original plus official English translation). The Registrar's Office determines final evaluation of applicants' records. All transcripts and evaluations must be on file in the Registrar's Office

prior to the end of the first term of enrollment. Once accepted to the program, International Fellows must be able to submit financial verification to cover tuition, fees and living expenses before an I-20 can be issued to obtain a student visa. Accepted International Fellows should allow plenty of time to provide financial verification in order to allow for appropriate visa processing. Visas may only be issued in the originating country; visas cannot be issued in the United States. Accepted International Fellows must finalize planning for the entire length of the program to avoid financial difficulties in the second year. Independent sources of scholarships may be researched on the AFI website. It is highly recommended to begin searches as soon as possible. Information on how to obtain a visa will be sent upon acceptance to the AFI Conservatory.

### Financial Aid

US citizens and permanent residents who are applying for financial aid should file a Free Application for Federal Student Aid (FAFSA) by April 15, 2012. Filing can be completed online at [fafsa.ed.gov](http://fafsa.ed.gov) anytime after January 1, 2012. A letter will be sent to all applicants in January 2012 with details on how to apply for aid, what type of aid is available and the timeline for financial aid notification. The AFI Conservatory participates in the William D. Ford Federal Direct Loan Program. Fellows may also apply for private, credit-based loans to assist with tuition, fees and living expenses. Direct loan maximums for each academic year are:

Direct Subsidized Loan	\$ 8,500
Direct Unsubsidized Loan	\$ 12,000
TOTAL	\$20,500*

\*FOR THOSE ADMITTED WITHOUT AT LEAST THREE YEARS OF UNDERGRADUATE STUDY COMPLETED, ANNUAL LOAN LIMITS WILL BE LESS AND WILL VARY, BASED UPON THE AMOUNT OF THE UNDERGRADUATE COURSEWORK COMPLETED.

The interest rate on the Direct Loan is fixed at 6.8%. Loan fees of 0.5% will be deducted from your loan proceeds prior to disbursement. Disbursements on all loans will be on a per-term basis and, if all deadlines have been met, will take place on registration day. The interest rate on the Direct Graduate PLUS Loan is fixed at 7.9% and carries loan fees of 2.5%.

For private, credit-based loans, interest rates and loan fees will vary by lender. If you have any prior student loans, deferment of principal payments are available. Contact your lender for the appropriate form(s) required to defer your loan. All Fellows who are eligible and are accepted into the program are encouraged to complete the financial aid process immediately in order to secure tuition funds by the deadlines. You may discuss this process with the Director of Financial Aid at 323.856.7699.

### Cost of Attendance for First Year Fellows

The cost of attendance for all First Year Fellows 2012–2013 for all disciplines is composed of the following (bolded figures are payable to AFI; non-bolded figures are for budget planning):

<b>Tuition</b>	<b>\$39,760**</b>
<b>Education and Production Materials Fee</b>	<b>\$ 2,659</b>
Room, Board, Living Expenses and Loan Fees	\$27,338

The cost of attendance for First Year Fellows is estimated at \$69,757. This figure determines the maximum amount of any financial aid a First Year Fellow may receive.

### Cost of Attendance for Second Year Fellows

The cost of attendance for all Second Year Fellows 2013–2014 for all disciplines is composed of the following (bolded figures are payable to AFI; non-bolded figures are for budget planning):

<b>Tuition</b>	<b>\$48,365**</b>
<b>Education and Production Materials Fee</b>	<b>\$ 2,752</b>
Room, Board, Living Expenses and Loan Fees	\$27,338

Second Year Fellows pay thesis credit tuition of \$430.25 per thesis credit hour for 20 hours for an additional tuition of \$8,605\*\*. Thesis credit tuition is for every discipline and includes additional mentoring and classes relating to: thesis completion — either a thesis project (short film) or a screenplay (for screenwriters); showcases (thesis film, production design, screenwriting and cinematography); and faculty and facilities to support Fellows through their designated graduation date.

The Educational and Production Materials Fee for 2012–2013 is \$1,329.50 per term of the program and is required of all Fellows. For 2013–2014, the Educational and Production Materials Fee is \$1,376 per term. The fee is used to contribute towards production costs, computer lab costs and other instruction-related materials.

\*\*The tuition amounts listed above are dependent upon approval by the AFI Board of Trustees.

### Housing

The AFI Conservatory has no housing on campus. Most Fellows live within a five- to-ten-mile range, and housing is relatively easy to obtain. Upon acceptance, additional information regarding housing resources is available.

### Accreditation and Approvals

The AFI Conservatory is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC), 985 Atlantic Avenue, Suite 100, Alameda, CA 94501, 510.748.9001. The AFI Conservatory is also accredited by the National Association of Schools of Art and Design (NASAD), 11250 Roger Bacon Drive, Suite 21, Reston, VA 20190, 703.437.0700. This school is authorized under federal law to enroll non-immigrant alien students. These approvals are available for review in the Registrar's Office during regular business hours (Warner Bros. Building, Room 214).

### Health Insurance

All Fellows are required to have and maintain their own major medical/accident policy throughout their enrollment at the Conservatory. Each Fellow will be required to show proof of this insurance or will be required to purchase insurance that will be available at the time of enrollment. Fellows without health insurance will not be allowed to participate in the Conservatory production program. Expiration of health insurance coverage during the course of enrollment can result in suspension and dismissal from the program.

### Attendance

For all Fellows, participation in core classes, workshops, seminars and film analysis sessions is required, and is a key factor in mid-term and end-of-term evaluations. Attending the AFI Conservatory is a full-time activity. It is not possible for a Fellow to hold a job or be registered in programs at other institutions while attending the AFI Conservatory. All classes at the AFI Conservatory are conducted in English, and a thorough mastery of conversational English is essential to successfully participate in the required production activities.

### Leaves of Absence

A leave of absence may be granted only in the case of serious illness to self, death in the immediate family or other extreme and unavoidable circumstances. Permission to leave the program for a period longer than two weeks must be granted by the Dean and the Registrar.

### Notice of Non-Discriminatory Policy

The AFI Conservatory admits individuals of any sex, race, color, ancestry, religious creed, national origin, disability, medical condition, age, marital status or sexual orientation, according to all the rights, privileges, programs and activities generally accorded or made available to Fellows at the AFI Conservatory.

### Policy Changes

The AFI Conservatory reserves the right to change or modify curriculum, programs, faculty or fees without advance notification.

### Applying Multiple Times

You may not apply more than three times to the same program at the AFI Conservatory if you receive unfavorable results.

## FREQUENTLY ASKED QUESTIONS

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**Q: What makes AFI different from a university program?**

**A:** Each and every program is unique. The AFI Conservatory focuses training in the moving image arts. AFI is based on a Conservatory model, which focuses the educational experience in a hands-on production environment. For example, during the first year, each Directing, Producing and Cinematography Fellow has the opportunity to make three narrative projects; Editors work on up to six projects; Production Designers work on up to four; and Screenwriters write at least one of the narrative projects produced as well as commence work on a feature screenplay.

**Q: I do not have a Bachelor of Arts degree. Would I still be considered for admission?**

**A:** Yes, you do not need a BA to apply to the AFI Conservatory. Upon successful completion of your program's requirements, you would be awarded a Certificate of Completion.

**Q: My university coursework is currently in progress; I am expected to graduate before the AFI Conservatory program starts. Can I still apply for a Master of Fine Arts degree?**

**A:** Yes. Please send us a current transcript detailing your coursework so far and let us know your expected date of graduation. We will temporarily mark your application as a "Certificate of Completion." If accepted into the program, you will need to provide the official final transcript from your educational institution indicating the degree received, at which point your status will be switched to an MFA.

**Q: May I apply to more than one discipline? Is it possible to enroll in more than one field of study?**

**A:** The AFI Conservatory is designed for those who want to advance their craft in a specific discipline. Most applicants are committed to only one discipline, but yes, you may apply to more than one area of interest. You must submit a separate application (including a discipline-specific narrative statement, submission materials and application fee as well as at least one different letter of recommendation) for each discipline to which you wish to apply. Due to the collaborative nature of the program, if you are accepted in more than one discipline, you will have to decide and ultimately be enrolled in only one discipline.

**Q: What submission materials are best to send with my application?**

**A:** While each program will require examples of work specific to the chosen discipline, film submissions should be no more than 20 minutes in length and personally demonstrate individual talent and ability. AFI focuses on narrative versus documentary filmmaking; samples should be in narrative format.

**Q: I want to apply to the AFI Conservatory now, but I am only 19. The application states that all applicants are expected to be at least 21. How firm is that requirement?**

**A:** Our program is very rigorous. The average age of Fellows is 27 and almost all have previous professional experience or an undergraduate degree in filmmaking. The maturity of the class guarantees their ability to collaborate and succeed with little introductory training. Also, AFI on-set production insurance restricts coverage to individuals who are 21 and over. The AFI Conservatory does consider candidates who will be 21 by registration.

**Q: How many individuals apply and how many are accepted?**

**A:** The AFI Conservatory receives hundreds of applications each year. Enrollment is limited to a maximum of 140 Fellows (students) — 28 Cinematographers, 28 Directors, 14 Editors, 28 Producers, 14 Production Designers and 28 Screenwriters.

**Q: Are AFI Conservatory scholarships available?**

**A:** Limited scholarships are available, and applicants are encouraged to research scholarship funding from non-AFI sources or your local foundations. Many non-AFI scholarships can take up to a year to process, so apply for those scholarships one year prior to your desired entry into the program. Generally, Federal student loans comprise the majority of aid eligibility at the AFI Conservatory. The Direct Loan and the Direct Graduate PLUS Loan are the foundation of aid offered to graduate students. The Financial Aid section of [AFI.com](http://AFI.com) at [AFI.com/conservatory/admissions/fa\\_scholarships.aspx](http://AFI.com/conservatory/admissions/fa_scholarships.aspx) lists key non-AFI scholarships available.

**Q: I applied last year and was not accepted. Should I reapply?**

**A:** Yes, and you are encouraged to do so if you have new work to submit and if your experience has enhanced your qualifications. Your new narrative statement should address the changes in your work and/or experience since your previous application. You are also strongly encouraged to submit at least one new letter of recommendation from a different recommender. If you applied more than three years before, please submit all new transcripts and letters of recommendation. You may not apply more than three times to the same program if you receive unfavorable results.

**Q: Does the AFI Conservatory accept Veteran Administrations' benefits?**

**A:** Yes, but the AFI Conservatory does not participate in the Yellow Ribbon Program. For more information, please contact the Registrar's Office at 323.856.7698.

**Q: I've heard conflicting information about Fellows (AFI students) transitioning into the Second Year. Is it true that AFI Conservatory only allows a small fraction of its First Year students to continue to their Second Year?**

**A:** The majority of First Year Fellows continue to the Second Year. At the end of the First Year, all Fellows are provided with an "end-of-year" portfolio review, which provides an overall evaluation of their First Year work. Fellows are evaluated within their disciplines by the Senior Filmmakers-in-Residence and faculty on the basis of the quality of the work completed, attendance and participation in the program, collaboration, professional attitude and creative potential. As with other graduate-level programs, continuation is based on the faculty's evaluation of progress and potential; a Fellow will be invited to continue in the program by decision of the faculty.

**Q: May I visit AFI Conservatory?**

**A:** Yes, you are welcome to visit the campus. Individuals or groups of **less** than 15, please contact the Admissions Office at 323.856.7628 or email [campustours@AFI.com](mailto:campustours@AFI.com). Groups of 15 or **more** must make reservations at least two to three weeks in advance. Please contact the Admissions Office at 323.856.7628 or [grouptours@AFI.com](mailto:grouptours@AFI.com). The Admissions Office hours are 9:00 a.m. to 5:30 p.m., Monday through Friday during the academic year.

## AFI CONSERVATORY APPLICATION 2012–2013

Master of Fine Arts & Certificate Programs

NOTE: You may not apply more than three times to the same program at the AFI Conservatory if you receive unfavorable results.

**I. DISCIPLINE/PROGRAM.** Please **CHECK the discipline for which you are applying.** If applying to more than one discipline, a separate application, non-refundable fee, résumé and narrative statement, along with separate or duplicate supporting materials, are required; duplicate transcripts and recommendation letters are not necessary, but we do ask that you provide at least one different (discipline-specific) letter for each discipline to which you apply.

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> CINEMATOGRAPHY | <input type="checkbox"/> DIRECTING         | <input type="checkbox"/> EDITING       |
| <input type="checkbox"/> PRODUCING      | <input type="checkbox"/> PRODUCTION DESIGN | <input type="checkbox"/> SCREENWRITING |

Please check the program for which you are applying: \_\_\_\_\_ Master of Fine Arts Degree \_\_\_\_\_ Certificate of Completion

IF YOU ARE APPLYING FOR ANOTHER DISCIPLINE, PLEASE INDICATE WHICH ONE \_\_\_\_\_

IF YOU HAVE PREVIOUSLY APPLIED TO AFI, PLEASE INDICATE YEAR AND DISCIPLINE \_\_\_\_\_

## II. CONTACT INFORMATION (Please print legibly or type):

Gender:  Male  Female  
 Marital Status:  Single  Married  Divorced  
 Number of dependents, if any: \_\_\_\_\_

\_\_\_\_\_  
 Last Name First Name Middle Name

\_\_\_\_\_  
 Other name(s) that may appear on transcripts

\_\_\_\_\_  
 Street Address

\_\_\_\_\_  
 Apt./Suite City

\_\_\_\_\_  
 State/Province Zip Code

\_\_\_\_\_  
 Country Country of Citizenship

\_\_\_\_\_  
 Country of Birth Date of Birth (Month/Day/Year)

\_\_\_\_\_  
 Social Security Number (US Citizen or US Permanent Resident)

( ) \_\_\_\_\_  
 Home Phone (For international numbers, please include country and city code)

( ) \_\_\_\_\_  
 Alien Registration Number (if a US Permanent Resident)

( ) \_\_\_\_\_  
 Cell Phone (For international numbers, please include country and city code)

\_\_\_\_\_  
 Fax (For international numbers, please include country and city code)

\_\_\_\_\_  
 Email Address

**IMPORTANT: If your contact information changes during the application process, please notify the Admissions Office.**

**ADDITIONAL INFORMATION (ALL APPLICANTS):** In case of emergency, or if we are unable to reach you, please indicate another contact name and information below.

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Relationship

\_\_\_\_\_  
 Relationship

\_\_\_\_\_  
 Address Apt./Suite

\_\_\_\_\_  
 Address Apt./Suite

\_\_\_\_\_  
 City State

\_\_\_\_\_  
 City State

\_\_\_\_\_  
 Country Zip Code

\_\_\_\_\_  
 Country Zip Code

( ) \_\_\_\_\_  
 Phone (For international numbers, please include country and city code)

( ) \_\_\_\_\_  
 Phone (For international numbers, please include country and city code)

\_\_\_\_\_  
 Email Address

\_\_\_\_\_  
 Email Address



**VI. ACADEMIC BACKGROUND.** Please include all undergraduate institutions attended, beginning with the most recent degree. You must request transcripts from these institutions be delivered to the AFI Conservatory Admissions Office by December 15, 2011. AFI will accept official sealed (stamped) transcripts sent by applicants, as long as they remain unopened.

College or School	Major	Years Attended	Degree Awarded
College or School	Major	Years Attended	Degree Awarded
College or School	Major	Years Attended	Degree Awarded
College or School	Major	Years Attended	Degree Awarded

**VII. INTERNATIONAL APPLICANTS ONLY:**

Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

**Language Proficiency Requirements:** English is the language of instruction at the AFI Conservatory and is essential to the collaborative process.

If English is not your native language, you must submit a TOEFL score by December 15, 2011. An overall TOEFL score of no less than 100 internet-based (IBT), 250 computer-based (CBT) or 600 paper-based (PBT) is required. International applicants will not be reviewed without receipt of a TOEFL score. For testing information, go to TOEFL.org.

Is English your native language?  Yes  No If not, what is your primary language? \_\_\_\_\_

TOEFL Examination Score \_\_\_\_\_ Date of Examination \_\_\_\_\_

**Financial Verification:** The total cost of first year tuition, fees and living expenses for 2012–2013 is estimated at \$69,757. International Fellows must be able to show financial verification for the first year of study. **Note:** AFTER acceptance, international applicants will be asked to provide financial verification to cover the full cost of tuition, fees and living expenses for the first year to enable AFI Conservatory to issue an I-20 to obtain a student visa. If bringing dependents, an additional \$3,890 per dependent, per year, is added to the overall budget.

**VIII. SUPPLEMENTAL INFORMATION:** If you have any information you wish to bring to the attention of the Admissions Committee regarding physical or emotional conditions, or a personal situation that may have affected your previous scholastic performance or background, please indicate below.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been charged with a misdemeanor or felony? (If yes, attach a separate, signed statement describing the specific charge, where, when, the nature of the criminal activity and rehabilitation record.)  Yes  No

Are you presently under suspension or dismissal for academic or disciplinary reasons from any college, university or other formal post-secondary education program?  Yes  No

Have you applied to the AFI Conservatory before?  Yes  No  
If so, please indicate the number of times you have applied, the discipline(s), year and results:

Are you applying to other graduate film programs?  Yes  No

If so, which other programs? (Please specify school and degree program.) \_\_\_\_\_

How did you hear about the AFI Conservatory? Please check one of the following:

- Website (specify: \_\_\_\_\_)
- School visit (specify where and when: \_\_\_\_\_)
- Career office (specify: \_\_\_\_\_)
- Film festival (specify: \_\_\_\_\_)
- Friend/colleague/instructor (specify name: \_\_\_\_\_)
- AFI alumni (specify name: \_\_\_\_\_)
- TV broadcast/film professional
- Admissions Open House (date/location: \_\_\_\_\_)
- Other (specify: \_\_\_\_\_)

The following information will be separated from your application materials upon receipt and used for demographic statistical purposes only. Please check race/ethnic background(s) that applies or apply to you:

- Alaska Native or American Indian
- Native Hawaiian or Other Pacific Islander
- Asian
- Other (please specify): \_\_\_\_\_
- Black or African American
- Two or more races (please specify by checking applicable boxes)
- Hispanic/Latino
- White

**IX. SUBMISSION AGREEMENT: PLEASE READ CAREFULLY AND SIGN WHERE INDICATED BELOW. No application or related creative literary materials will be evaluated unless you sign this agreement.**

This submission agreement (“agreement”) sets forth the terms and conditions governing my submission to American Film Institute (AFI) of the creative literary materials (“materials”) described in the AFI Conservatory application form and related instructions (“application”). I understand that AFI will not consider, review or accept such material unless this agreement is signed. In signing this agreement, I accept each and every one of the following provisions:

I acknowledge that the materials are not submitted to AFI Conservatory in confidence and that no confidential relationship is intended or established between us by my submission of the materials.

I represent and warrant that the materials represented as examples of my work are original with me, that I am the sole owner and author of the materials and that I have the exclusive right and authority to submit the materials to AFI upon the terms and conditions set forth herein and to grant all rights in and to the materials. Further, I represent that I have the right to submit these materials in which I collaborated as defined in my application.

I agree that nothing contained in the agreement, or the fact of my submission of the materials to AFI, shall be deemed to place AFI in any different position than anyone else to whom I have submitted the materials with respect to any portion of the materials which does not constitute protectable literary property.

I recognize that AFI, its faculty, its employees and advisors have access to and/or may create or have created literary materials and ideas that may be similar or identical to these submitted materials in theme, idea, plot, format or other respects. I agree that I will not be entitled to any compensation because of the use of any such similar or identical materials that may have been independently created by AFI or any such employee or advisor, or may have come to AFI from any other independent source. I agree that any claim by me arising out of AFI’s use of material containing elements similar or identical to those contained in these materials without compensation to me shall, at AFI’s sole discretion, be submitted to binding arbitration before the American Arbitration Association in Los Angeles, California, each party to bear its own costs. Any award favorable to me shall be limited to award of compensation reasonably related to the amount of compensation normally paid by AFI for similar material.

I have retained at least one copy of the materials, **and I understand that the materials and sample works submitted will not be returned. I hereby release AFI of and from any and all liability and responsibility for loss of, damage to, preservation or return of the copy submitted to AFI hereunder.**

I have read, understand and accept all information listed in the submission agreement of this application. I understand that it is my responsibility to secure funds for tuition and fees in full by the deadline published. I further understand that status as an AFI Fellow cannot begin or be maintained without meeting the tuition and fee deadlines. Failure to do so will result in suspension, pending review for eventual dismissal.

I hereby state that I have read and understood this agreement and that no oral representations of any kind have been made to me, and that this agreement states our entire understanding with reference to the subject matter hereof. Should any provision or part of any provision be void or unenforceable, such provision or part thereof shall be deemed omitted, and this agreement shall otherwise remain in full force and effect. This agreement shall be governed by and construed in accordance with the laws of the State of California applicable to contracts entered into and wholly performed therein.

I have read the information describing the AFI Conservatory program and have completed this application fully and to the best of my knowledge. I hereby hold the American Film Institute, its staff, consultants, advisors, faculty and application reviewers harmless from any consequences arising from the application, selection and/or operation of the AFI Conservatory programs. I have thoroughly read and reviewed this application (and any attachments) and my responses. I have answered all questions truthfully and completely. I further understand that fraudulent responses, either in their untruthfulness and/or their incompleteness, will invalidate this application and, if admitted, will subject that admission to cancellation and, if in attendance, can result in my immediate dismissal.

If I am accepted as a First Year Fellow/Associate Fellow, I also understand that a non-refundable deposit of \$1,000 applicable toward the total tuition and fees is required and will be due upon notification of acceptance. The balance of tuition and fees is payable in two installments. The first payment is projected to be due no later than August 18, 2012, while the second portion is projected to be due no later than January 5, 2013.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature (IN BLUE INK)

\_\_\_\_\_  
Date

**IX. APPLICATION CHECKLIST**

- Application Form (original, signed in blue ink and three copies).
- Narrative Statement (original and three copies).
- Résumé (original and three copies).
- Supporting Materials (two copies; will NOT be returned).
- Academic Transcripts, to be sent sealed from prior institution(s) (or unopened by applicant).
- Letters of Recommendation (two to four, sealed, stamped or signed, unopened).
- \$75 Non-Refundable Application Fee (check or money order only, **in US dollars**) made payable to AFI. **DO NOT SEND CASH.**
- TOEFL Score, if applicable.
- Self-Addressed Stamped Postcard for acknowledgement of receipt (optional).
- Discipline(s) printed on **OUTSIDE** of package.

Send application materials in **one** package (no folders, please; staples only), along with application fee, to:

**AFI Conservatory  
Admissions Committee  
American Film Institute  
2021 North Western Avenue  
Los Angeles, CA 90027**

All Conservatory applications must be postmarked by December 1, 2011.